



**Centralia - Chehalis
Chamber of Commerce**

Office Use Only	
Deposit:	_____
Balance:	_____
Booth #:	_____

45th Annual Home & Garden Show

Company: _____ Contact Person: _____
 Address: _____ Phone Number: _____
 City, State, Zip: _____ E-mail: _____

Type of Merchandise/Service: _____
 The show is limited to home and garden related items, i.e. things that would be used in the garden, plants, fertilizers, items for the home, maintenance, construction and home improvement, etc.

Exhibit Booth Fees: Booth Fees include Exhibitor Book, 110 amp electricity, at least 1 - 8 ft. table & 2 chairs and advertising for the event.

Size of Booth	Chamber Member	Non-Chamber Member
1-4 10x10	\$185.00 ea	\$275.00 ea
10x10 End Cap	\$220.00 ea	\$310.00 ea
10x20 End Cap	\$405.00 ea	\$585.00 ea
5-7 10x10	20% off Total Fee	20% off Total Fee
8+ 10x10	30% off Total Fee	30% off Total Fee
10x10 Non-Profit Booth	\$85.00 ea	

Spaces will be assigned on a first come first serve basis with paid deposit.

I would like booth # _____
 I want _____ number of booths at \$ _____ each for an expected total of \$ _____

Enclose \$50 Non-refundable deposit to reserve exhibitor space.
 Please make checks payable to: Centralia-Chehalis Chamber of Commerce. Amount due will be determined when exact booth is assigned and balance will be due no later than February 26, 2010.

I am registering after the January 22, 2010 reservation deadline and I have added the late fee of \$25 per booth
 I would like _____ 8' Tables in my booth if possible. No tables needed
 I would like a FREE B&W Ad in the "Exhibitor's Book" (Deadline: February 26, 2010) I will NOT have an ad
 My insurance agent will send an "Additional Insured Certificate" to the Chamber Attached

Category to be judged for the "Exhibitor's Choice Award"
 Contractor/HVAC/Roofing Educational Landscape Home Improvement
 Service-Financial-Commercial Power Equipment Retail-Crafts Garden Center/Nursery

Terms: To reserve your exhibitor booth space you need to submit this form to the Chamber office with a \$50 (non-refundable) space reservation deposit on or before January 22, 2010. The remaining balance is due no later than February 26, 2010. EXHIBITORS WHO HAVE NOT PAID SPACE FEES IN FULL BY FEBRUARY 26, 2010 WILL NOT HAVE SPACE RESERVATIONS HONORED. Space cancellations after March 5, 2010 will forfeit total space fee. We understand that this reservation request becomes a contract when signed by the exhibitor and accepted by the Centralia-Chehalis Chamber of Commerce and the Home & Garden Show Task Force. Any space reservation request that the Task Force chooses not to accept will be returned by mail along with the deposit funds. Terms on page 2 of application must be adhered to.

Signature: _____ Date: _____

Watch for details about the REQUIRED Vendor Reception on March 18, 2010 at 5:00 pm!

45th Annual Home & Garden Show Guidelines

Yard Birds Mall - March 19, 20 & 21, 2010

PLEASE REVIEW AND KEEP COPY FOR YOUR RECORDS

Contract For Space Rental: To reserve your exhibitor booth space you need to submit this form to the Chamber office with a \$50 (non-refundable) space reservation deposit on or before January 22, 2010. The remaining balance is due no later than February 26, 2010. EXHIBITORS WHO HAVE NOT PAID SPACE FEES IN FULL BY FEBRUARY 26, 2010 WILL NOT HAVE SPACE RESERVATIONS HONORED. Space cancellations after March 5, 2010 will forfeit total space fee. We understand that this reservation request becomes a contract when signed by the exhibitor and accepted by the Centralia-Chehalis Chamber of Commerce and the Home & Garden Show Task Force. Any space reservation request that the Task Force chooses not to accept will be returned by mail along with the deposit funds. A late fee of \$25 per booth will be added to any contract received after the January 22, 2010 reservation deadline.

Insurance Certificates: Our insurance policy requires every exhibitor to provide insurance certificates naming the "Centralia-Chehalis Chamber of Commerce" and "Yard Bird Mall" as "Additional Insured."

Limitation Of Liability: The Yard Birds Mall, its management and the Centralia-Chehalis Chamber of Commerce shall not be responsible for any loss, breakage or damage that may occur to the exhibitor's property, from any cause whatsoever, during or subsequent to the period covered by this contract. Likewise, the Yard Birds Mall, its management and the Centralia-Chehalis Chamber of Commerce shall not be responsible for any injury that may occur to the exhibitor or the exhibitor's employees, from any cause whatsoever, during or subsequent to the period covered by this contract.

Exhibit Specifications: All exhibits must be arranged to not obstruct the general view or hide the exhibits of others. They must all be within their booth dimensions which will be marked with blue tape.

Advertising: Included with your booth fee is advertising for the event with radio and print media.

Exhibit Set-up: Exhibit area will be available for move-in and set-up on Wednesday, March 17 from 9 am to 5 pm and Thursday, March 18 from 9 am to 8 pm. Tables will be placed in your booth if you have requested them on your show application. Chairs will be available from racks in central locations at event. **ALL BOOTHS MUST BE SETUP BY FRIDAY, MARCH 19 AT 9:30 AM!**

Sub-Leasing Of Space: The exhibitor agrees that exhibit space will not be sub-leased in whole or part.

Care Of Exhibit Hall: The exhibitor agrees to leave the exhibit area clean, with no debris or personal belongings. All tractors, motor vehicles, water, dirt or landscape displays at the show must have a type of absorbant non abrasive floor covering under them during the show to help protect the floor of the Mall. The exhibitor also agrees not to damage in any way the walls, floor or any permanent fixtures of the Yard Bird Mall. Therefore, with any violation of this provision, no matter how caused, the exhibitor becomes financially responsible to the Yard Bird Mall.

Exhibitor Hours: The exhibit will be open to the public:

Friday, March 19, 2010 from 10 am to 7 pm

Saturday, March 20, 2010 from 10 am to 6 pm

Sunday, March 21, 2010 from 10 am to 5 pm

Exhibitor Book: A show/coupon book will be distributed to each attendee as they enter the show area. If you would like to have information printed in the book, you must fill out the enclosed sheet and return it to the Chamber office by February 20, 2010. You are encouraged to have attendees sign up for your door prizes at your booth so that you can retain the names for your business! You can use your coupon as the form for your drawing. There will be drawings held after speaker presentations. The speaker or sponsor of the presentation will donate these prizes!

BOOTHS MUST BE MANNED DURING ALL EXHIBIT HOURS!

**DISMANTLING OF THE BOOTH WILL NOT BE PERMITTED
PRIOR TO 5:00 PM ON SUNDAY, MARCH 21, 2010.**



Centralia - Chehalis
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45th Annual Home & Garden Show

Yard Birds Mall - March 19, 20 & 21, 2010

A show book will be distributed to each attendee as they enter the show area. If you would like to have a complimentary ad or coupon printed in the book, you must complete this form and return it to the Chamber office by February 26, 2010. Ads or artwork may be emailed to Marketing@ChamberWay.com with required size specifications.

Business Name: _____

Contact Name: _____

Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

Email: _____

You may use your space in a number of ways:

- Utilize it for a door prize drawing at your booth
- Advertise special discounts for the Home & Garden Show
- Extend a discount through the end of March 2010 at your retail location
- Your options are limitless

Please design your coupon in the space provided below. If you have camera-ready art, logos or a completed design you would like to use, please email B&W images to Marketing@ChamberWay.com.

Horizontal designs must be 4.75 (w) x 2.2031 (h).